

LAURELWOOD HOMEOWNERS ASSOCIATION

NOTICE & AGENDA BOARD OF DIRECTORS MEETING

DATE: TUESDAY, SEPTEMBER 19, 2017

TIME: 5:00 P.M. EXECUTIVE / 6:30 P.M. GENERAL

**LOCATION: OPTIMUM'S OFFICE
230 COMMERCE, SUITE 250, IRVINE**

Civil Code §4930: The Board may NOT discuss or take action on any item at a non-emergency meeting unless the item was placed on the agenda included in the notice that was posted and distributed pursuant to subdivision (a) of Section 4920.

EXECUTIVE SESSION

Pursuant to Civil Code §4935(a) an Executive Session will be held prior to the General Session to consider any of the following: litigation, matters relating to the formation of contracts with third parties, member discipline, personnel matters, or to meet with a member, upon member's request, regarding the member's payment of assessments, as specified in Section 5665. This is a closed meeting and is not open to owners unless specifically agreed to by the Board per Civil Code §4925(a).

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| I. | DECLARATION OF QUORUM / CALL TO ORDER | 5:00 P.M. |
| II. | CONTRACTS | 5:00 P.M. |
| | A. DTS Agreement | |
| | B. WB Starr | |
| III. | DELINQUENCIES | 5:15 P.M. |
| | A. A/R Aging & Reconciliation Report 08/31/17 | |
| | B. Collection Attorney Status Report | |
| IV. | LEGAL | 5:30 P.M. |
| | A. Legal Report – Director Gruberg | |
| | B. Legal Updates | |
| | C. 2016 FYE Audit | |
| | D. Common Area Rules and Regulations | |
| V. | MEMBER DISCIPLINE | 6:00 P.M. |
| | A. Unapproved Modifications | |
| VI. | MINUTES | 6:10 P.M. |
| | A. 08/15/17 Executive Session Minutes | |
| VII. | ADJOURN EXECUTIVE SESSION | 6:30 P.M. |

GENERAL SESSION

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| I. | DECLARATION OF QUORUM / CALL TO ORDER | 6:30 P.M. |
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II. EXECUTIVE SESSION DISCLOSURE

Civil Code §4935(e): Any matter discussed in executive session shall be generally noted in the minutes of the immediately following meeting that is open to the entire membership.

III. HOMEOWNER FORUM (15 Minutes) 6:30 P.M.

(3 minutes per member / 15 minutes maximum)

Civil Code §4925(b), 5000(b): The board shall permit any member to speak at any meeting of the association or the board, except for meetings of the board held in executive session. A reasonable time limit for all members of the association to speak to the board or before a meeting of the association shall be established by the board.

IV. SECRETARY’S REPORT / MINUTES 6:45 P.M.

A. 08/15/17 General Session Minutes

V. TREASURER’S REPORT / FINANCIALS 6:50 P.M.

- A. Treasurers Report – Director Mudra
- B. 06/30/17 Financial Statements (Prior Management)
- C. 07/31/17 Financial Statements
- D. 08/31/17 Financial Statements

VI. LIEN APPROVALS 7:00 P.M

VII. GENERAL BUSINESS 7:00 P.M.

- A. Tot Lot Audit
- B. Tree Project Proposals
- C. Sports Court Gate Proposals
- D. Approve Proposal for Audit/Taxes FYE 12/31/17
- E. Slurry Seal Proposals
- F. WB Starr Invoice #17711 for \$2,272.85 – Irrigation Repairs
- G. WB Starr Invoice #17740 for 1,500.15 – Irrigation Repairs
- H. Laurelwood Townhome Landscaping
- I. Sonitrol Proposal – Access Control
- J. Safety Report – Don Hall
- K. Common Area Patrol

VIII. ITEMS NEEDING IMMEDIATE ACTION

Before discussing any item not on the posted Agenda pursuant to Civil Code §4930(d), the Board shall openly identify the item to the members in attendance at the meeting.

IX. NEXT MEETING

The next meeting of the Board of Directors is Tuesday, October 17, 2017 at 5:00 p.m. Executive Session and 6:30 p.m. General Session at Optimum’s office, 230 Commerce, Suite 250, Irvine

X. ADJOURN GENERAL SESSION 7:30 P.M.

Professionally Managed By:
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“Making a Difference TOGETHER”