

**LAURELWOOD
HOMEOWNERS ASSOCIATION**

**NOTICE & AGENDA
BOARD OF DIRECTORS MEETING**

DATE: TUESDAY, JULY 23, 2019

TIME: 5:30 P.M. EXECUTIVE / 6:30 P.M. GENERAL

**LOCATION: OPTIMUM'S OFFICE
230 COMMERCE, SUITE 250, IRVINE**

Civil Code §4930: The Board may NOT discuss or take action on any item at a non-emergency meeting unless the item was placed on the agenda included in the notice that was posted and distributed pursuant to subdivision (a) of Section 4920.

EXECUTIVE SESSION

Pursuant to Civil Code §4935(a) an Executive Session will be held prior to the General Session to consider any of the following: litigation, matters relating to the formation of contracts with third parties, member discipline, personnel matters, or to meet with a member, upon member's request, regarding the member's payment of assessments, as specified in Section 5665. This is a closed meeting and is not open to owners unless specifically agreed to by the Board per Civil Code §4925(a).

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| I. | DECLARATION OF QUORUM / CALL TO ORDER | 5:30 P.M. |
| II. | CONTRACT | 5:30 P.M. |
| | A. Contracts | |
| III. | DELINQUENCIES | 5:40 P.M. |
| | A. A/R Aging & Reconciliation Report 06/30/19 | |
| | B. Collection Attorney Status Report | |
| | C. Attorney Correspondence – Account Pay Off | |
| IV. | MEMBER DISCIPLINE | 6:00 P.M. |
| | A. Hearing Summary Report (4 Hearings) | |
| | B. Hearings | |
| V. | LEGAL | 6:10 P.M. |
| | A. Townhouse Parking | |
| | B. Townhouse Foundation | |
| VI. | MINUTES | 6:20 P.M. |
| | A. 06/18/19 Executive Session Minutes | |
| VII. | NON-COMPLIANCE | 6:25 P.M. |
| | A. Violation Report | |
| VIII. | ADJOURN EXECUTIVE SESSION | 6:30 P.M. |

GENERAL SESSION

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| I. | DECLARATION OF QUORUM / CALL TO ORDER | 6:30 P.M. |
| II. | EXECUTIVE SESSION DISCLOSURE | |

Civil Code §4935(e): Any matter discussed in executive session shall be generally noted in the minutes of the immediately following meeting that is open to the entire membership.

- III. HOMEOWNER FORUM (15 Minutes) 6:30 P.M.**
(3 minutes per member / 15 minutes maximum)
Civil Code §4925(b), 5000(b): The board shall permit any member to speak at any meeting of the association or the board, except for meetings of the board held in executive session. A reasonable time limit for all members of the association to speak to the board or before a meeting of the association shall be established by the Board.
- IV. COMMITTEE REPORTS 6:40 P.M.**
A. Architectural Committee
 1. Architectural Summary
B. Landscape Committee
 1. Property Inspection Reports
 2. Bemus Proposals
- V. SECRETARY'S REPORT / MINUTES 6:45 P.M.**
A. 06/18/19 General Session Minutes
- VI. TREASURER'S REPORT / FINANCIALS 6:50 P.M.**
A. 06/30/19 Financial Statements
B. CD Investments
- VII. LIENS 7:00 P.M.**
- VIII. GENERAL BUSINESS 7:05 P.M.**
A. RV Lot Safety
B. Community Safety Signs
C. Draft Townhouse Parking Rules
D. Master Association and Townhouse Association Parking Responsibilities
E. Townhouse Water Usage
F. Carport Utility Relocation – 2144 Poppy Dr.
G. Pool Heater Update
H. Tot Lot Update
I. Freeway Wall Plantings and Drains
- IX. ITEMS NEEDING IMMEDIATE ACTION**
Before discussing any item not on the posted Agenda pursuant to Civil Code §4930(d), the Board shall openly identify the item to the members in attendance at the meeting.
- X. NEXT MEETING**
The next meeting of the Board of Directors is Tuesday, August 20, 2019 at 5:30 p.m. Executive Session and 6:30 p.m. General Session at Optimum's office, 230 Commerce, Suite 250, Irvine
- XI. ADJOURN GENERAL SESSION 7:30 P.M.**